

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20190906-01

PROJECT : **One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Automatic Fire Sprinkler System, and Construction of Fire Pump Room and Cistern Tank at LANDBANK Urdaneta (Pangasinan) Office Building Including Processing of Permits, Plans and other Related Documents**

IMPLEMENTOR : **Procurement Department**

DATE : **November 15, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The Terms of Reference, ITB Clauses 5.4 & 20.3 of Section III (Bid Data Sheet), Section VII (Specifications) and the Checklist of the Bidding Documents (Item Nos. 5 & 8 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes 1 to 7 and specific sections of the Bidding Documents.
- 2) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **November 29, 2019, 10:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.

Bids submitted through courier service providers or post office should be duly received by the HOBAC Secretariat at the address above on or before the set deadline. The project name should be indicated in the outer packaging of the parcel with specific instruction to deliver the same directly to the above address on or before the set deadline.



ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).</p> <p>The name of the Contract is One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Automatic Fire Sprinkler System, and Construction of Fire Pump Room and Cistern Tank at LANDBANK Urdaneta Office Building Including Processing of Permits, Plans and Other Related Documents.</p> <p>The identification number of the Contract is LBP-HOBAC-ITB-GS-20190906-01.</p>
1.2	<p>The lot and reference is:</p> <p>One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Automatic Fire Sprinkler System, and Construction of Fire Pump Room and Cistern Tank at LANDBANK Urdaneta Office Building Including Processing of Permits, Plans and Other Related Documents.</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2019 in the total amount of Nine Million Two Hundred Fifty Seven Thousand Pesos Only (Php9,257,000.00).</p> <p>Project:</p> <p>One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Automatic Fire Sprinkler System, and Construction of Fire Pump Room and Cistern Tank at LANDBANK Urdaneta Office Building Including Processing of Permits, Plans and Other Related Documents.</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project provided they meet the requirements under Section 23.4.1.2 of the Revised IRR of RA 9184.
5.4	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to failure of bidding, the Bidders should comply with the following requirements:</p> <p style="margin-left: 40px;">a) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC for this Project; and</p> <p style="margin-left: 40px;">b) The largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the percentage of the ABC as required above.</p> <p>For this purpose, similar contracts shall refer to contracts involving supply, delivery and installation of fire protection/sprinkler system.</p> <p>Bidders must submit proof of their respective Single Largest Completed Contract. Proofs shall be:</p> <ul style="list-style-type: none"> • Copy of the contract or purchase order; or • Copy of official receipt/collection receipt or Certificate of Satisfactory Performance from bidder's client.

18.2	The bid security shall be valid until 120 calendar days from date of opening bids.
20.3	Each Bidder shall submit two (2) sets of the Eligibility and Technical Components (First Envelope) and Financial Component (Second Envelope) of its bid labeled as “Original Copy 1” and “Original Copy 2”.
21	The address for submission of bids is: Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila The deadline for submission of bids is 10:00 A.M., _____.
24.1	The place of bid opening is: 25 th Floor Bidding Room Procurement Department Land Bank of the Philippines LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila The date and time of bid opening is 10:00 A.M., _____.
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	The goods are grouped in a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award
28.4	No further instructions.
29.2	Certified true copy of Value Added Tax (VAT) or Percentage Tax (PT) Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS). Only tax returns filed manually or through EFPS and taxes paid shall be accepted.
32.4(f)	No additional requirement.
33.2	If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:

Specifications

Specification	Statement of Compliance
	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
<p>One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Automatic Fire Sprinkler System, and Construction of Fire Pump Room and Cistern Tank at LANDBANK Urdaneta Office Building Including Processing of Permits, Plans and Other Related Documents</p>	<p>Please state here either “Comply” or “Not Comply”</p>
<p>For current and past suppliers of fire protection/ sprinkler system for LANDBANK, they must have no delay in the implementation of their ongoing contracts as of the date of opening of bids and must have satisfactory performance in their completed contracts starting in September 2016 onwards.</p> <p>Scope of works, specifications and other requirements per attached Revised Terms of Reference (Annexes 1 to 7), Detailed Plan/Layout (Annexes C-1 to C-7) and Form No. 9.</p> <p>A. The bidder must be compliant with the following requirements:</p> <ul style="list-style-type: none"> ✓ Must be a recognized local Fire Protection Contractor, duly organized under the laws of the Philippines ✓ Must have at least three (3) completed projects from CY 2016 up to present and at least three (3) years experience in the installation of Fire Protection System. ✓ Must have a Philippine Contractors Accreditation Board (PCAB) license with at least size range of Small B. 	

<p>✓ Must have at least two (2) completed projects from CY 2016 up to present and at least two (2) years experience in the construction of pump house or cistern tank for automatic fire sprinkler system.</p> <p>B. Documentary Requirements to be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none">○ At least three (3) copies of Purchase Orders, Contracts or other related documents for the completed projects regarding installation of fire protection/sprinkler system from CY 2016 up to present.○ Certified true copy of PCAB license with at least a size range of Small B.○ At least two (2) copies of purchase orders, contracts of other related documents for the completed projects regarding construction of pump house or cistern tank for automatic fire sprinkler system from CY 2016 up to present.○ Certificate of Satisfactory Performance/No Delayed Projects issued by the Head, Project Management & Engineering Department (PMED) not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only to current and past suppliers of fire protection/sprinkler system for LANDBANK). The Certificate shall still be subject to verification during the post-qualification of bid. <p>NOTE: Certificate of Satisfactory Performance/ No Delayed Projects shall be requested in writing from Mr. John Alben V. Mislang, of PMED (551-2200 loc. 2201) at 24th floor, LANDBANK Plaza Building, at least five (5) working days prior to the submission of bid.</p>	<p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope - Eligibility and Technical Components

- **The First Envelope shall contain the following:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. **Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, the aggregate amount of at least two (2) similar contracts should be equivalent to at least fifty percent (50%) of the ABC and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC as required above supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).**
6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. Section VI - Schedule of Requirements with signature of bidder's authorized representative.
8. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**

Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
 10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.
- **Eligibility Documents – Class "B"**
11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
- **Technical Documents**
12. Copy of Purchase Orders, Contracts or related documents transacted within three-year period regarding installation of fire protection system.
 13. Certified true copy of PCAB License with at least a size range of Small B.

14. Copy of Purchase Orders, Contracts or related documents transacted within two-year period regarding construction of pump house or cistern tank for automatic fire sprinkler system.
 15. Certificate of Satisfactory Performance/No Delayed Projects issued by the Head, Project Management & Engineering Department (PMED) not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only to current and past suppliers of fire protection/sprinkler system for LANDBANK).
- **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Lowest Calculated Bid]:**
16. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 17. Income Tax Return for 2018 filed manually or through EFPS.

Second Envelope – Financial Component

- **The Second Envelope shall contain the following:**
 1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
 2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

TERMS OF REFERENCE

1. Name and Description of the Project:

One (1) Lot Supply, Delivery, Installation, Testing, Commissioning and Processing of Permits, Plans and Other Related Documents for the Automatic Fire Sprinkler System including Construction of Fire Pump Room and Cistern Tank in compliance with the technical specifications, shop drawings and method statement for fire protection works (Annex A) prepared by PMED for LANDBANK Urdaneta Office Building in accordance to the Fire Code of the Philippines.

2. Objective of the Project:

1. To ensure safety of the occupants of the building especially employees and clients of the Bank during fire;
2. To protect possible lost/damages to property of the Bank during an incident;
3. To control the possible spread of fire in case of fire accident.

A. For Automatic Fire Sprinkler

1. Scope of the Project and Delivery Time/Completion:

<p>1. Supply, delivery and installation</p>	<ul style="list-style-type: none"> ➤ Mobilization of manpower and equipment/tools at McArthur Highway, Barangay Nancayasan, Urdaneta City, Pangasinan ➤ Sign and seal of Construction plans for Automatic Fire Sprinkler System prior to application of various permits ➤ Secure various permits and clearances as required by the Office of the Building Official, Bureau of Fire Protection and other local agencies ➤ Fabrication of brackets and angle bar including accessories ➤ Installation of BI seamless sprinkler pipe shall be per approved plans and specs ➤ Installation of sprinklers head and automatic powder fire extinguisher shall be per approved plans and specs ➤ Leak testing and pressure testing shall be per approved plans and specs ➤ Installation, testing and commissioning ➤ Performance of other activities necessary to complete the system ➤ Cleaning and hauling-out works and demobilization
<p>2. Installation Schedule</p>	<p>Monday to Sunday or per coordination with end-user/s</p>
<p>3. Installation Period</p>	<p>Ninety (90) calendar days upon receipt of Notice of PMED or availability of project site</p>

2. General Notes

- a. All works shall conform to the provisions (latest edition) of the Fire Code of the Philippines **and the applicable local ordinance/s;**
- b. In line with the Bank's Integrated Management System (IMS) program and being an ISO 14001 certified institution, the winning contractor/supplier are required to use appropriate equipment, hand tools and personal protective gears during the implementation of project;
- c. Any proposed change or deviation from the original mechanical/layout plans or specifications either initiated by the mechanical contractor, the end-user or due to actual site condition, must be submitted to LBP-PMED (in the form of shop drawings) for approval prior to implementation;
- d. The Sprinkler contractor should coordinate his works closely with the works of other trades concerned **(i.e. Architectural, Civil, Electrical and other Owner Furnished Materials Contractors);**
- e. Installation of works shall be done in neat workmanship and like manners. All improperly set works, rough finishes or other works not in accordance with the approved layouts and scope of works as determined by the LBP-PMED engineer or technical representative/s shall be removed and replaced within seven (7) calendar days by the Fire Sprinkler contractor at no extra cost;
- f. The Sprinkler contractor shall provide all the necessary components or accessories, e.g., brackets, clamps, fasteners, etc., to ensure the safe, normal and efficient operation of the installed Fire Sprinkler system.
- g. The Sprinkler contractor shall properly account and turn-over all dismantled/replaced materials to the Branch Head or its authorized representative/s;
- h. The Sprinkler contractor shall exercise extreme caution and be responsible in the hauling/transfer, installation, testing and commissioning of the equipment to prevent damage to Bank properties. The corresponding cost to repair or replace the Bank equipment, facilities including parts and components damaged or lost by the Sprinkler contractor or its workers during the course of the project shall be deductible/chargeable to the Sprinkler contractor;
- i. **The Sprinkler contractor shall restore works on all affected area to provide proper aesthetic view of the completed project. It includes rectification of ceiling opening affected by installation of sprinkler system, retouching of affected and/or damaged areas and other miscellaneous works such as block-outs, foundations, walls, etc. as required in the specifications**
- j. The Sprinkler contractor shall be held directly responsible for any injury to person and/or damage to Bank's property arising from the act, whether partial, contributory, or due entirely to the fault, negligence and/or dishonesty of the contractor's personnel in the course of their duties;
- k. The Sprinkler contractor shall maintain cleanliness of all workplace at all times. They shall clean the affected areas immediately after each workday;
- l. The Sprinkler contractor shall conduct familiarization seminar/training to orient the end-user on the basic concept, functions, operation and maintenance of the equipment installed;
- m. The Sprinkler contractor is required to submit the names of its worker who will conduct or inspect the installation. As maybe required, identification cards shall be presented;
- n. The Sprinkler contractor or its engineer/foreman shall coordinate with the Branch Head or its authorized representative/s to discuss the work activities prior to implementation of this project;

- o. The Sprinkler contractor shall strictly observe the Bank's existing rules and regulations and shall be subject to the Bank's standard security policies and procedures while inside the LBP premises;
- p. The Sprinkler contractor shall provide the standard warranty servicing for all installed equipment and its components (checking and testing at least twice within the warranty period). The schedule of said activities and the names of authorized representatives shall be submitted to the Branch Head or its authorized representative prior to servicing
- q. Should the Sprinkler contractor fails to provide the required warranty servicing within the warranty period per submitted schedule of activities, the Sprinkler contractor agrees, without invalidating the provisions of the warranty that the Bank may opt to contract the services of another Sprinkler contractor/installer for the servicing of the equipment and components. The corresponding cost that will be incurred for the servicing shall be deducted from the Sprinkler contractor's retention money;
- r. Included in the bids or tender and warranty are the cost of consumables, basic replacement of parts, servicing and other incidental expenses of the Sprinkler contractor or its authorized representatives, such as traveling expenses, lodging, food, etc.

3. Qualification and Documentary Requirements

	Qualification	Documentary Requirements
A	Must be a recognized local Fire Protection Contractor, duly organized under the laws of the Philippines; (Corporation, Partnership and Cooperatives)	1. Copy of SEC 2. Copy of Business Permit, etc
B	Must have at least three (3) completed project from 2016 up to present and at least three (3) years experience in the installation of Fire Protection System	1. Copy of Contracts 2. Copy of Purchase Orders, etc
C	Must have a Philippine Contractors Accreditation Board (PCAB) License with at least size range of Small B.	1. Copy of PCAB License

4. Billing Requirements

Document	Description	Due Date of Submission
1. Test Results (Annex B)	Duly accomplished form showing the electrical and mechanical parameters of the Fire Pumps and Jockey Pumps	Upon Completion
2. As-built plans (signed and sealed by PME) – 2 sets	Complete Plans showing the locations of the installed Fire Sprinkler System	Upon Completion
3. Schedule of Maintenance/Monitoring Activities	Schedule for preventive maintenance	Upon Completion
4. Warranty Certificate	Warranty Certificate with inclusive date. One (1) year warranty against factory/manufacturing defects on equipment, components and parts supplied and against faulty workmanship to commence upon receipt of final turn-over and acceptance documents.	Upon Completion
5. Training Certificate	Certificate that proves that the contractor conducted familiarization seminar/training to orient the end-user on the basic concept, functions and operation of the equipment installed	Upon Completion
6. Approved Permits and Clearances	Various permits and clearances as required by the Office of the Building Official, Bureau of Fire Protection and other agencies In the event that a new or additional permits/clearances are required by the various agencies, the Sprinkler contractor shall be responsible to secure same	Upon Completion

B. For Fire Pump House, Cistern Tank and Water Pump

1. Scope of the Project and Delivery Time/Completion:

1. Supply, delivery and installation	<ul style="list-style-type: none"> ➤ Mobilization of manpower and equipment/tools at McArthur Highway, Barangay Nancayasan, Urdaneta City, Pangasinan ➤ Construction of Fire Pump House and Cistern Tank including water pumps in accordance with the plans and specifications ➤ Cleaning and hauling-out works and demobilization
2. Installation Schedule	Monday to Sunday or per coordination with end-user/s
3. Installation Period	Ninety (90) calendar days upon receipt of Notice of PMED or availability of project site

2. General Notes

- a. All works shall conform to the provisions (latest edition) of the National Building Code of the Philippines **and the applicable local ordinance/s;**
- b. In line with the Bank's Integrated Management System (IMS) program and being an ISO 14001 certified institution, the winning contractor/supplier are required to use appropriate equipment, hand tools and personal protective gears during the implementation of project;
- c. Any proposed change or deviation from the original plans and specifications either initiated by the contractor, the end-user or due to actual site condition, must be submitted to LBP-PMED (in the form of shop drawings) for approval prior to implementation;
- d. The construction works shall be in coordination with the General Contractor of the Building;
- e. The contractor should coordinate his works closely with the works of other trades concerned **(i.e. Architectural, Electrical and other Owner Furnished Materials Contractors);**
- f. Construction works shall be done in neat workmanship and like manners. All improperly set works, rough finishes or other works not in accordance with the approved layouts and scope of works as determined by the LBP-PMED engineer or technical representative/s shall be removed and replaced within seven (7) calendar days by the contractor at no extra cost;
- g. The contractor shall be held directly responsible for any injury to person and/or damage to Bank's property arising from the act, whether partial, contributory, or due entirely to the fault, negligence and/or dishonesty of the contractor's personnel in the course of their duties;
- h. The contractor shall be liable for any structural deviation of the building that may occur prior to the construction of Cistern Tank and Pump House Room;**
- i. The contractor shall maintain cleanliness of all workplace at all times. They shall clean the affected areas immediately after each workday;
- j. The contractor is required to submit the names of its worker who will conduct or inspect the installation. As maybe required, identification cards shall be presented;

- k. The contractor or its engineer/foreman shall coordinate with the Branch Head or its authorized representative/s to discuss the work activities prior to implementation of this project;
- l. The contractor shall strictly observe the Bank's existing rules and regulations and shall be subject to the Bank's standard security policies and procedures while inside the LBP premises;
- m. Included in the bids or tender and warranty are the incidental expenses of the contractor or its authorized representatives, such as traveling expenses, lodging, food, etc.

3. Qualification and Documentary Requirements

	Qualification	Documentary Requirements
A	Must have at least two (2) completed project from 2016 up to present and at least two (2) years experience with the same scope of works as construction of Pump House or Cistern Tank for Automatic Fire Sprinkler System	1. Copy of Contracts 2. Copy of Purchase Orders, etc

4. Billing Requirements

Document	Description	Due Date of Submission
1. Test Result	Flood Test for a duration of 7 calendar days with a maximum of 5% tolerance duly noted by the PMED representative.	Upon Completion
2. As-built plans (signed and sealed by CE) – 2 sets	Complete Plans showing the locations of the installed Fire Sprinkler System	Upon Completion
3. Warranty Certificate	Warranty Certificate with inclusive dates. One (1) year warranty against faulty workmanship to commence upon receipt of final turn-over and acceptance documents. Five (5) years warranty for the waterproofing.	Upon Completion

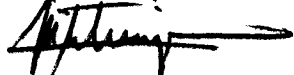
3. Payment Terms:

- a. Request for payment shall be processed after the final turn-over and acceptance of the project and upon submission of complete billing documents required by the Bank's Procurement Department;
- b. Partial payment may be allowed upon request of the supplier, stating justifiable reason/s subject to evaluation and recommendation of PMED and to the Bank's accounting rules and regulation, based on the schedule below:

Schedule of Partial Payment

	Documentary Requirements	
	Automatic Fire Sprinkler	Construction of Fire Pump House, etc.
80% of the Contract	Progress billing per Accomplishment	
10% of the Contract	<ul style="list-style-type: none"> a. Test Results b. Schedule of Maintenance / Monitoring Activities c. Warranty Certificate d. Training Certificate 	<ul style="list-style-type: none"> a. Test Result b. Warranty Certificate
10% of the Contract	<ul style="list-style-type: none"> a. As-built Plans b. Approved permits and clearance 	<ul style="list-style-type: none"> c. As-built plans

Prepared by:



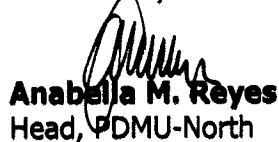
Melvin C. Atienza
 Engineer, South NCRBG

Reviewed by:



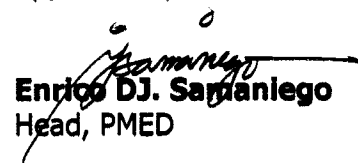
Richard Michael B. Dimapilis
 Team Leader, North NCRBG

Endorsed by:



Anabella M. Reyes
 Head, PDMU-North

Approved by:



Enrico DJ. Sarmiento
 Head, PMED